

FREDERICK COUNTY GOVERNMENT

PUBLIC NOTICE #1

Frederick County Boards and Commissions Vacancies

Adult Public Guardianship Review Board

- Meets quarterly (Mar., June, Sept., and Dec.) on the first Monday at 1:00 p.m.
- Seeking individuals to fill the following categories: general public, person with a disability, and physician.

Advisory Plumbing Board

- Daytime meetings are scheduled when necessary.
- Seeking a state or county licensed plumber.

Agricultural Preservation Advisory Board

- Meets the fourth Monday of each month at 7:00 p.m.
- Seeking owners/operators of commercial farms. For more information visit www.FrederickCountyMD.gov/planning.

Agriculture Business Council

- Meets the fourth Tuesday of every other month (Feb., Apr., June, Aug., Oct., and Dec.) at 7:00 p.m.
- Seeking individuals that have experience and expertise in agriculture as well as full-time farmers and producers.

Board of Appeals

- Meets the fourth Thursday of each month at 7:00 p.m. and if necessary, the following Monday evening.
- Seeking general public representatives.
- The Board hears requests for special exceptions and variances, applying existing law to the facts presented with guidance from the Office of the County Attorney and the Community Development Division staff. The Board also hears appeals from certain decisions of the Zoning Administrator, Frederick County Planning Commission, and other administrative staff. Board members are required to attend a field trip on the Wednesday the week before the Thursday night meeting to visit all the sites that will be considered at the monthly meeting.
- Qualifications and requirements include effectively read and interpret maps and plans; analyze reports and applicant data; perform field inspections and review of applicants' submitted material; and the ability to apply codes and ordinances governing development and zoning regulations. For more information visit www.FrederickCountyMD.gov/planning.

Board of Gaming Appeals

- Daytime meetings are scheduled when necessary.
- Seeking a general public representative.

Citizens Nursing Home Board

- Meets the third Monday of each month at 7:00 p.m.
- Seeking individuals with legal, financial, and/or long term health care management experience.
- The Board is responsible for maintaining and operating the Frederick County Citizens Care and Rehabilitation Center and Montevue Assisted Living for the proper care and treatment of aged, convalescent, and chronically ill residents of Frederick County.

Commission For Women

- Meets the second Tuesday of each month (except July) at 7:00 p.m.
- Seeking individuals who want to help make a difference for women and their families in Frederick County. For more information visit www.FrederickCountyMD.gov/fccfw.

Commission on Disabilities

- Meets the second Monday of each month at 6:00 p.m.
- Seeking general public representatives. Persons with disabilities or who have ADA code experience are encouraged to apply. For more information visit www.Frederickcountymd.gov/fccod.

Companion Animal Welfare Advisory Committee

- Meets the second Monday of every other month (Jan., Mar., May, July, Sept. and Nov.) at 7:00 p.m.
- Seeking a veterinarian and a general public representative with a broad range of companion animal related experience.

Containment Laboratory Community Advisory Committee

- Meets the third Tuesday of every other month at 7:00 p.m.
- Seeking individuals to fill the following categories: general public and private-sector health field
- Applicants should be aware this is a working committee, and that considerable commitment of time will be required for orientation and reading relevant materials to stay current on matters relevant to the Committee's mission. While the Committee meets every other month, most of the Committee's work occurs between meetings. Additional meetings may be scheduled. Members will be asked to volunteer to take their turn in preparing materials, information for the public, reports or minutes. Every effort is made to choose projects realistically, but applicants should know that the committee has neither a budget nor staff. For more information visit www.cityoffrederick.com/CLCAC.

Electrical Board

- Daytime meetings are scheduled when necessary.
- Seeking individuals to fill the following categories: an electrician and a member from the general public who is not related to, either by blood or marriage, or associated with any person or corporation who is currently doing electrical work in Frederick County or who has done electrical work in the county within the year prior to appointment to this Board.

Ethics Commission

- Meets the second Monday of each month at 7:00 p.m.
- Seeking general public representatives.
The Commission publishes advisory opinions on the Ethics Ordinance and the Public Ethics Law and administers the application of these laws to Frederick County officials and employees, and others who are subject to the laws' provisions. The Commission also decides complaints alleging violation of the Ethics Ordinance and exercises responsibility for enforcement of the lobbying provisions in the Ethics Ordinance and the Public Ethics Law.
- Qualifications and Requirements include ability to understand and apply the Ethics Ordinance, including the lobbying provisions in the Ethics Ordinance and the Public Ethics Law to a variety of factual situations; general familiarity with the structure and work of the county government; and understanding of general ethical principles applicable to governmental entities. For more information visit www.FrederickCountyMD.gov/ethics.

Historic Preservation Commission

- Meets the first Wednesday of each month at 7:00 p.m.
- Seeking general public representatives.
- Interested persons must have a demonstrated special interest, specific knowledge, or professional or academic training in fields such as, but not limited to, the following: history, architectural history, archeology, curation, landscape architecture, urban design, architecture, planning, anthropology, conservation, historic preservation or related fields. For more information visit www.FrederickCountyMD.gov/historicpres.

Human Relations Commission

- Meets the last Tuesday of each month (except Dec.) at 7:00 p.m.
- Seeking general public representatives.

Insurance Committee

- Daytime meetings are scheduled when necessary.
- Seeking an individual with 10 years experience with strong commercial property and casualty background or strong insurance company background in a managerial position with underwriting or reinsurance expertise.

Interagency Internal Audit Authority

- Meets the third Wednesday of each month at 8:00 a.m.
- Seeking a general public representative who possesses expertise in accounting, auditing, and/or internal control.

Local Management Board

- Meets the fourth Monday of every other month (Jan., Mar., May, July, Sept., and Nov. (annual retreat)) at 2:00 p.m.
- Seeking general public representatives.

Mental Health Advisory Committee

- Meets the third Monday of each month (except July and Aug.) at 4:00 p.m.
- Seeking individuals to fill the following categories: primary and secondary consumers.

Mental Health Management Agency (MHMA) of Frederick County Board of Directors

- Meets the third Thursday of every other month (Jan., Mar., May, July, Sept., and Nov.) at 4:00 p.m.
- Seeking individuals to fill the following categories: adult education; banking/finance; housing development; law enforcement; legal (attorney), medicine; private mental health practitioners; and substance abuse prevention treatment.
- The MHMA is responsible for monitoring and developing the public mental health system in Frederick County.

Monocacy Scenic River Citizens Advisory Board

- Meets the first Wednesday of each month at 7:00 p.m. with the meetings alternating in Carroll and Frederick Counties.
- Seeking a general public representative. For more information visit www.FrederickCountyMD.gov/planning.

Parks and Recreation Commission

- Meets the second Thursday of each month at 7:00 p.m.
- Seeking general public representatives, but preference may be given to those who reside in the following planning regions: Adamstown, Thurmont, and Walkersville. For more information visit www.recreator.com.

Planning Commission

- Meets the second Wednesday of each month at 9:30 a.m.; third Wednesday of each month at 1:30 p.m.; and additional meetings take place on the fourth Wednesday of each month as needed.
- Seeking general public representatives.
- The Commission functions as an advisory body to the Board of County Commissioners on many planning and zoning related issues i.e. comprehensive plan, region plans, rezoning, text amendments, water and sewer planning, etc. The Commission has final authority over site plans, subdivision plats, Planned Unit Development Phase II plans, and determination of adequate public facilities for new developments. For more information visit www.FrederickCountyMD.gov/planning.

Property Tax Assessment Appeal Board

- Meets approximately 20 times a year, plus or minus, as required and the meetings are usually held during normal business hours (based on number of appeals scheduled).
- Seeking general public representatives who are not active realtors or appraisers. Interested persons need excellent oral and written communications skills; ability to be available and flexible with time; must

be able to weigh information presented and make unbiased decisions based on what is presented at the time of the appeal hearing. Contact Mrs. Joyce Grossnickle at 301-600-1102 or e-mail (fcgboards@FrederickCountyMD.gov) to obtain the necessary state application form for this board.

- The Board hears requests for second level appeal of real property value as determined by the Maryland State Department of Assessments and Taxation.

Public Library Board

- Meets the first Wednesday of each month (except July, Aug., and Dec.) at 7:00 p.m.
- Seeking a general public representative.
- The Board is mandated by the state of Maryland with responsibility for fiscal and policy decisions. Additionally, it has the responsibility for hiring and evaluating the director of the library system. These meetings are open to the public. The Board is looking for a person who is interested in the libraries in Frederick County and is willing to make a commitment to help guide the growth and development of the library system as the county continues to grow. This is a working board dedicated to making the community aware of the strengths of the library system. For more information visit www.fcpl.org/about-us/library-board-trustees.

Roads Board

- Meets quarterly (first Monday during Mar., June, and Dec. and second Monday during Sept.) at 7:00 p.m.
- Seeking a general public representative who resides in one of the following election districts: Tuscarora, Lewistown, Woodsboro, Walkersville, and Johnsville. For more information visit www.FrederickCountyMD.gov/roadsboard.

Social Services Board

- Meets the fourth Wednesday of each month (except Aug.) at 4:15 p.m.
- Seeking persons who are interested in the social welfare of Frederick County residents and are dedicated to the fair and respectful application of social service programs in the county. Potential members may be representatives of business, nonprofit, religious, and community organizations as well as former clients, former service providers, and former contractors of the Department of Social Services (DSS), as long as they do not have a current relationship with DSS.
- The Board is mandated by the state of Maryland with responsibilities for advocacy, oversight (administration, budget, program), and liaison with policymakers and the community. The meetings are subject to the Maryland Open Meetings Act.

Solid Waste Advisory Committee

- Meets the first Wednesday of every other month (Feb., Apr., June, Aug., Oct., and Dec.) at 6:30 p.m.
- Seeking individuals to fill the following categories: business / industrial representative; general public; business / high-tech / financial; and commercial solid waste / recycling company.

Substance Abuse Council

- Meets the third Wednesday of each month at 6:30 p.m.
- Seeking individuals to fill the following categories: 1) a substance abuse prevention provider; and 2) a substance abuse provider with experience with services to individuals with co-occurring substance abuse and mental health disorders.

Sustainability Commission

- Meets the third Wednesday of each month at 3:00 p.m.
- Seeking individuals who have a professional affiliation with, or expertise in, one or more of the following areas: energy, sustainable land use and transportation, open space and land preservation, green building practices, air quality/climate, water quality, recycling/waste reduction, environmental justice, education, small and/or local business, green jobs/workforce training, human/environmental health, agriculture/food security, community, grass-roots environmental efforts, and finance and governance. For more information visit www.FrederickCountyMD.gov/sustainability.

Technology Council of Frederick County.

- Meets quarterly (Jan., Apr., July and Oct.) on the second Wednesday of the month at 9:00 a.m.
- Seeking a general public representative with experience and expertise in information technology.

Transportation Services Advisory Council

- Meets the third Friday of every other month (Jan., Mar., May, July, Sept., and Nov.) at 8:00 a.m.
- Seeking individuals to fill the following categories: business, community agency, and general public. For more information visit www.FrederickCountyMD.gov/transit.

Workforce Development Board

- Meets the third Friday during the months of Feb., Apr., June, Sept., Nov., and Dec. at 8:15 a.m.
- Seeking individuals to fill the following categories: business representatives and an organized labor representative. For more information visit www.frederickWORKS.com.

Persons having a desire to serve in this capacity must be residents and registered voters of Frederick County.

If interested in serving, send a letter of interest indicating the specific board/commission/committee of interest and a current resume by regular mail or e-mail (no facsimiles) to the attention of:

Mrs. Joyce M. Grossnickle, Administrative Officer
Office of the County Manager
Winchester Hall - 12 East Church Street
Frederick, Maryland 21701
301-600-1102
E-mail: fcgboards@FrederickCountyMD.gov

Please include current contact information in the documentation submitted, i.e. home, work and cell telephone numbers, home mailing address, and e-mail address.

The deadline date to apply for any of these boards and commissions is
4:00 p.m. on Friday, March 22, 2013.

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.

FREDERICK COUNTY GOVERNMENT

PUBLIC NOTICE #2

Frederick County Fire and Rescue Board

The Board of County Commissioners is soliciting letters of interest from individuals to serve on the new 13-member Frederick County Fire and Rescue Board ("Board"). The Board of County Commissioners is specifically seeking two (2) persons to serve as "citizen" representatives. One citizen representative must be a resident of Frederick County residing within the City of Frederick and the other citizen representative must be a resident of Frederick County residing outside of the City. The applicants must not be affiliated with any fire and rescue services.

The Board will provide a functional management structure to ensure that input from volunteer, career, and citizen stakeholders is provided and considered during the policy making and policy review process, and to keep stakeholder representatives engaged in the management of a countywide fire and rescue system. The Board will also serve in an advisory capacity to the Director of Fire and Rescue Services.

Persons having a desire to serve in this capacity must be residents and registered voters of Frederick County.

If interested in serving, please send a letter of interest and a current resume by e-mail or first-class mail (no facsimiles) to the attention of:

Mrs. Joyce M. Grossnickle, Administrative Officer
Office of the County Manager
Winchester Hall - 12 East Church Street
Frederick, Maryland 21701
fcgboards@FrederickCountyMD.gov

Remember to include current contact information (home, work, and cell telephone numbers; home mailing address; and e-mail address).

**The deadline date to apply for this new board is
4:00 p.m. on Friday, March 29, 2013.**

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